

**Recommendations of the Committee constituted for  
Restructuring of Examination/ Evaluation at Doon University in the interest of students**

The examination system at Doon University is proposed to be restructured so that the students and their parents/guardians could take up the examination exercise of their sons/ daughters/ wards in all seriousness and their interest including that of the general public is served well by the University. Appointing Centre Superintendents & Invigilators, timely evaluation, submission of award list on time, preventing use of unfair means in examinations, declaration of results on time etc. shall ensure transparency and would also lead to greater acceptance and enhanced credibility of university functioning amongst masses in general and stake holders in particular. While adhering to a transparent and fair process of examination, the University wishes to assure the parents/guardians that the marks awarded to their sons/daughters/wards actually denote their knowledge level and merit in respective disciplines.

In view of the above, the following proposals are being made for restructuring the examination and evaluation system in Doon University:

1. Mid and Semester examinations will be organized by the University Examination Section in accordance with dates fixed in the University Academic Calendar. All Schools and Departments will adhere to the Examination Time Table/ Schedule prepared by the Examination Section of the University.
2. During the examination period, examination for any School and/or Department could be fixed on any day in the examination time table/schedule prepared by the examination section. For this, a particular number of faculty members drawn from any School and/or Department could be assigned examination duty in examination(s) of any subject of any of the Schools and/or Departments of the University.
3. Composition of faculty members on examination duty for a given day will be as follows:
  - i) Centre Superintendent – 01
  - ii) Assistant Centre Superintendent – 02
  - iii) Invigilator – One (01) invigilator for every 20 students or a minimum of 02 invigilators per room.
  - iv) Assistant Invigilator – 03 on every Centre; on stand-by duty.

  
22/4/2017

  
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4. The Examination Section will circulate the exam time table/ schedule 10 (days) days before the commencement of the examinations.
5. The university will be constituting an Evaluation Committee which will start centralized evaluation process of examination. The Evaluation Committee will ensure that evaluation for both MID and END semester examinations answer sheets will commence within a day after conducting examination in which both internal and external examiners will participate and maintain a record of the evaluation. The, centralized evaluation of all the papers will be completed within 10 days after the last date of examination. Practical and sessional marks should be submitted by faculty members in exam section before commencement of final examination. One more day will be reserved for evaluation of any of the papers which might not have been done owing to some unavoidable reasons.
6. After two (02) working days on completion of the centralized evaluation, moderation exercise will be undertaken by the Evaluation Committee. Thereafter, after three (03) working days on completion of the moderation process, it will be mandatory on the part of respective examiners to submit award list(s) to the Examination Section. If necessary, moderation exercise may also be undertaken by the Evaluation Committee three days before announcement of the results.
7. After completion of the centralized evaluation and before handing over the award lists to the examination section, respective teachers may show the answer sheets to the students or may display marks obtained by them on the notice board.
8. Question Papers will be prepared by respective Schools/Departments. However, the university administration/examination section may go for external setting of question papers for any School/Department/Subject, if required.
9. Question paper will be in one similar format for all the Departments and a sample format is enclosed. No other format will be used. *(Performa QP-1)*

Imp Note: sessional/continuous & comprehensive evaluation (20 marks) for each paper/subject will continue to be organized by respective School/ Departments in the same manner as is being done now in coordination with the Examination Section of the University.

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22/04/2021

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22/4/21



**DOON UNIVERSITY, DEHRADUN**

**MID/END Semester Examination, .....Semester, 20.....**

**Academic Year 20.....-20.... ( ODD /EVEN Semester)**

**School of .....Department name.....**

**Programme Name.....**

**Course Code with Title :.....**

*Time Allowed 2.00/3.00 Hours*

*Maximum Marks: 30/50(MID/END)*

**SECTION : A**

**(Very Short or Short Length Answer Type Questions)**

**(Weightage shall be 20% of Total Marks)**

**SECTION : B**

**(Middle Length Answer Type Questions)**

**(Weightage shall be 40% of Total Marks)**

**SECTION : C**

**(Long length Answer Type Questions)**

**(Weightage shall be 40% of Total Marks)**

Note: Word Length and number of questions in each section should be decided by the respective departments.

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22/04/2021

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22/4/21